

Committee:	Union Employee Consultation Committee	Agenda Item No.:	6.
Date:	5 th May 2010	Category	
Subject:	Public Sector Apprenticeship Programme Update – January to March 2010	Status	Open
Report by:	Head of Human Resources and Payroll		
Other Officers involved:	Apprenticeship Co-ordinator		
Director	Chief Executive Officer		
Relevant Portfolio Holder	People and Performance		

<p>RELEVANT CORPORATE AIMS SOCIAL INCLUSION – promoting the development of skills and learning within communities by creating 75 apprenticeships</p> <p>TARGETS The subject matter contributes directly to a target in the Corporate Plan to Create 75 apprenticeship opportunities across the public sector by February 2011</p> <p>VALUE FOR MONEY The proposals deliver value for money for the Council and its residents, by providing 75 apprenticeship places across the public sector, which will provide both work experience and training to NVQ Level 2, and should lead to a reduction in worklessness across the District.</p>

THE REPORT

Following my report to Union Employee Consultation Committee in February 2010, the following Apprentices have been appointed during January to March 2010.

16-18 Year Olds		
Total Apprentices During Life of Project - 15		
Job Offered	Departments	No. Employed
Administrative Assistant	CSPD Finance Human Resources/Payroll	3
Leisure Assistant	Leisure	4
TOTAL		7

A vacancy for an Administrative Assistant is currently being recruited to with interviews on 27 April 2010. 4 vacancies for September start have been identified in ICT, Street Services, and Environmental Health (Residential).

In terms of Apprentices being placed with partner organisations, and also within Bolsover District Council, the following have been recruited. The majority of these have started work but one CRB check remains outstanding and this is being escalated with the CRB.

18-24 Year Olds		
Total Apprentices During Life of Project - 40		
Job Offered	Partners/Departments	No. Employed
Administrative Assistant	Chesterfield Royal Hospital Primary Care Trust	13*
Healthcare Assistant	Chesterfield Royal Hospital	3
Catering Assistant	Chesterfield Royal Hospital	1
Gardener	Primary Care Trust	1
Communications Assistant	Bolsover District Council, CSPD	2
Streetscene Operative	Bolsover District Council, Street Services	2
TOTAL		22

*15 offers made, one candidate rejected job and another may reject job

An Apprentice Handbook and Training Passport have been developed by the Apprenticeship Team and a Celebration Event is planned for May 2010, which will include all of the apprentices and their managers/supervisors.

Work is also underway on the next stage of recruiting apprentices from unemployment hotspots (project profile is for 20 apprentices in total) and a report will be provided on progress at the next meeting.

ISSUES FOR CONSIDERATION

Members of the Committee are asked to note progress being made on the Public Sector Apprenticeship Programme. A further update will be provided to the next meeting.

IMPLICATIONS

Financial : None – this project is externally funded by Future Jobs Fund and WNF

Legal : None

Human Resources : As outlined in the report

RECOMMENDATION

That the report be received.

ATTACHMENT: **N**
FILE REFERENCE: **N/A**
SOURCE DOCUMENT: **N/A**